

Parental guidance and agreement for September 2020

It is the intention of St. John's school and college to be fully open and fully functioning in September 2020, however this will be dependent on both the local and national Covid-19 guidance at that time.

For all of our children, young people and adults (CYPA) to safely return to full time attendance at St. John's the following conditions will need to be adhered to:

- If a CYPA who attends daily or those in any 38-week residential house becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home. They will be advised to follow the government guidance regarding self-isolating and to (if possible and appropriate) arrange to have a test to see if they have coronavirus (Covid-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.
- If a CYPA is awaiting collection, they will be isolated within their bedroom/dedicated isolation room within the school/college, (which will be well ventilated) with appropriate adult supervision. Staff will be provided with the appropriate PPE for caring for someone who is symptomatic.
- All areas where the symptomatic CYPA has been will be deep cleaned. St. John's staff will ensure that areas are locked down until this has occurred.
- If a CYPA does undergo a Covid-19 test, the headteacher/principal/registered care manager/nurses will require evidence of a negative outcome prior to the CYPA returning to St. John's. If the test is negative, the CYPA can return to St. John's once they are feeling better and are not suffering from a temperature.
- If a CYPA tests positive they must isolate for 7 days from the onset of symptoms. They will only be able to return to St. John's if they do not have symptoms, other than a cough or loss of a sense of smell or taste (a cough or anosmia can last for several weeks after the infection has gone). If the CYPA still has a temperature, they should continue to self-isolate until their temperature returns to normal.
- If the area where your CYPA lives is required to 'lock down' then individual arrangements will be made following a risk assessment. It might be that home learning will need to be re-established.

Outbreak of Covid-19 at St. John's

If St. John's is aware that someone within the organisation has tested positive for Covid-19, we will contact the local health protection team. The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.

Based on the advice from the health protection team, we must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- direct close contacts - face to face contact with a case for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin)
- proximity contacts - extended close contact (within 1-2 metres for more than 15 minutes) with a case
- travelling in a small vehicle, like a car, with an infected person.

In such instances, St. John's will not provide the names to parents/carers/significant others of anyone who has tested positive for Covid-19. Households of those sent home in these circumstances will not need to self-isolate unless the CYPA subsequently starts to display symptoms.

If there are more than two confirmed cases within the college/school or residential house, this may be considered an outbreak and St. John's will need to work with the health protection team. In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure. It is however unlikely that a whole setting closure will occur, unless staffing levels are adversely affected.

<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/guidance-for-full-opening-special-schools-and-other-specialist-settings>

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-further-education-provision/what-fe-colleges-and-providers-will-need-to-do-from-the-start-of-the-2020-autumn-term>

College provision September 2020

To provide to the majority of learners (new and continuing) a full-time study programme under Covid19 conditions we have restructured our provision to minimise potential transmission and to utilise space safely and effectively.

To this end the following arrangements will be in place from September 2020:

- All residential learners will be based in the Pavilion building and will be based in small groups (by residential house) in line with learner need and room capacity
- Day learners will be based in either the learning pods or Seaview building in small groups in line with learner need and room capacity
- Designated practical teaching spaces will be accessible to groups on different days and be cleaned thoroughly between use
- Rooms continue to be adapted to further support social distancing and some new rooms being converted and utilised
- Tutors will oversee a designated number of these small groups
- Teachers will be assigned to oversee the teaching and learning of these small groups and will also deliver to all groups via an online platform
- Learning Support Workers will continue to be placed in residential groupings providing specific support for learning in the organised bubbles

- Therapy intervention will continue to be adapted to meet individual learner and group needs (virtual and classroom)
- Study programmes will be organised to ensure accredited qualifications can be delivered within the structured groups
- A period of induction will be provided at the beginning of the term to support transition and reintegration.
- Baseline assessments will be undertaken for all learners to ascertain areas of regression and re-establish starting points.
- Timetables will be structured with four teaching sessions per day
- Lunches - day learners in Seaview and learning pods will be able to choose from a menu in the morning and lunch will be delivered to their dedicated areas
- Residential learners will also have food delivered to their dedicated rooms in the Pavilion building and the small number of residential learners who need continued access to Scrummies will have staggered restricted lunch times
- A few work experience placements may go ahead where employers can provide safe working conditions in line with individual learner risk assessments
- Access to local open spaces will be supported and managed under government guidance and in line with risk assessments
- We will continue to support learners to access mainstream college according to the providers Covid-19 conditions and our individual learner risk assessments
- Learners will be transported in college vehicles (not public transport) which are cleaned after each use
- All college rooms and equipment will be regularly cleaned by staff
- Staff and learners will have their temperature taken on arrival
- Staff and learners will wash their hands regularly
- PPE will be used if the dynamic risk assessment undertaken by staff deem it necessary
- Parents who utilise transport provided by the local authority to and from St. John's will ensure all relevant safety precautions are followed by their transport provider and CYPA as per government guidance

Staff will send specific information to you in preparation and support for your young person returning to college this will include where appropriate a social story, photos of rooms, basic timetables, etc prior to start of term.

If during the summer holiday something unexpected with Covid-19 happens we will provide updated information on our website. You may contact me via email karen.grist@st-john's.co.uk or on my work mobile 07808 361045 please leave a message if I do not answer immediately so I can respond.

Any family holidaying abroad will need to follow the quarantine regulations for that country upon their return.

Karen Grist
Principal
10th July 2020