

ST. JOHN'S



St. John's Work Ready
Programme



St. John's College in Brighton is a specialist non-maintained further education college providing education, care and therapy for young people with autism and/or learning disabilities and other complex needs, aged 19-25.

Our **work ready programme** is designed to offer learners underpinning knowledge and skills, as well as hands-on work experience in a range of workplace scenarios, both within St. John's and at external businesses and community groups.

The programme supports learners with accessible careers information and guidance which will help them move towards appropriate employment destinations and develops the skills they will need to secure meaningful life opportunities.

Our **job centre** is the hub for our work ready programme. It replicates a real-life job centre and, through it, we support learners to develop job application and interviews skills and offer **resources, guidance and information.**



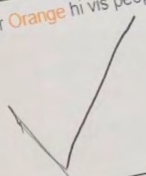
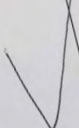
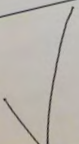
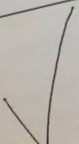


St. John's Job Centre

Internal job vacancies, work-based learning and external work experience placements are all advertised in the job centre. All information is also presented in an interactive, audible and accessible format.

We are working with local employers to develop a supported internship programme for learners which will provide opportunities for learners to **establish routes into employment.**

Personalised learning targets and relevant tasks are attached to all teaching and learning sessions, including work experience, and learners have opportunities to undertake specific employability qualifications, such as Preparation for Employment (E1, E2 & E3) and **Certificate in Employability** (Level 1 & 2).

k ep unit 3 and 4	Steps	Who to ask for help
	<ul style="list-style-type: none"> Use BLUE broom and dustpan and brush Sweep the floor, make sure you get into corners and under shelves. Make sure the cleaning equipment is tidied away. 	Blue or Orange hi vis people 
Mop unit 3 and 4 (not the fridge)	<ul style="list-style-type: none"> Use BLUE mop and bucket Fill up mop bucket with POWERKLEEN Make sure you get into corners and under shelves. When you finish, wash the mop head with the hose. Wring it so it is not dripping. Hang the mop head back up. 	Blue or Orange hi vis people Joanna will help show you how to do this. Blue or Orange hi vis people Blue or Orange hi vis people 
Select trays for cleaning	<ul style="list-style-type: none"> Find the dirty tray pile. Select trays that look dirty. Make sure that white labels are taken off Lay them out on the pallets Use the spray to clean them Leave to dry Once dry, stack in clean pile 	Joanna will help show you how to do this. Blue or Orange hi vis people 
Pick trays of Pot Noodles		



Business admin

Our structured work-based learning sessions enable learners to transfer their skills and knowledge to a working environment while remaining in familiar college surroundings.

Business admin supports learners to gain admin and office skills, opportunities to progress to internal placements with college departments, such as **reception, finance, HR and IT.**



Zest

Our Zest car valeting work enterprise opportunity puts the emphasis on delivering professional, high standards in all aspects of the work and customer service. Health and safety, team working, time-keeping, working independently and making choices are crucial skills learned.

Zest sessions can also include learning that is transferable into cleaning specific-roles either withing college or **in external organisations.**

Taking part in Groundwork means working as part of a team responsible for maintaining the beautiful outdoor spaces we have at the college and contributing to the cultivation, care and preparation of the allotments and biodome. Skills learned include ground clearance, composting, sowing seeds, planting bulbs and plugging plants, using a range of tools safely and **gaining horticulture knowledge**.





Scrummies is a fully equipped cafe that feeds over 140 people, five days a week. Learners learn to use the catering equipment safely, prepare sandwiches, lunches and snacks, and develop good hygiene practices.

Barista training also takes place in Scrummies, where learners use professional barista equipment to make a variety of hot and cold drinks and develop outstanding transferable customer service skills, that can be used **within the local community.**

Micro and social enterprises

Our learners are encouraged to participate in creative enterprise projects to help them understand business activities such as marketing, customer service, teamwork and communication.

These enterprises can be on-site or out in the local community, where learners are supported to **work with others**.



Fitzherbert Centre, Brighton

Our Inklusion print shop is a dedicated social enterprise, where learners produce a variety of products, including canvas prints, tote bags, clothing, mugs and cards.

Students learn to operate industry-standard printing equipment, as well as design, produce, package and deliver products which are for sale **via the Inklusion website.**



The Deli is our hospitality and catering area where students learn food preparation and production, quality control, storage, packing and labeling, team work, budgeting and customer service skills.

Learners often cater for college events, such as these **meringues made for a Valentine's Day disco.**



A comprehensive range of external work experience help our young people develop their work skills and help us support them to meet their aspirations and interests.

Local partners include the **Real Junk Food Project, St. Luke's Church, the Fitzherbert Centre, Fareshare Sussex, the Gardeners Cafe, Gladrags Costume, Moulsecoomb Forest Garden, Seaford Community Garden, Phoenix Art Space, Be Creative, Woodstore Brighton** and **Rock Farm.**



Moulsecoomb Forest Garden



Be Creative Arts & Crafts

Work experience

Learners gain practical skills, knowledge and progression to the world of work through timetabled work-based learning sessions and internal and external work placements. These opportunities are organized around learners' **aspirations, interests and potential.**



Travel training

Our Therapy team provide a range of interventions that help learners to access all parts of our work-ready curriculum, providing specific support strategies regarding travel training, reasonable adjustments, resources and environmental adaptations, enabling learners to increase **access to meaningful work**.

Functional skills such as English, maths and IT skills are vital in the work environment and our learners engage in activities designed to develop understanding of numbers, shape, space and measures, data handling, and communication.

Get in touch

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